



# GreenWheaton Gala

## 2016 Exhibitor/Vendor Application

GreenWheaton, Inc. is a 501(c) (3) charitable organization dedicated to engaging the community in education and outreach that promotes Wheaton, Maryland as a model sustainable community with a “visibly green” and healthy environmental footprint. We seek to promote collaboration between residents, businesses and the community at large while providing environmental education and outreach for all members of the community.

Each year, GreenWheaton sponsors a fundraising gala in support our on-going efforts to educate residents and businesses in Wheaton about the importance of living and working “green.” This year marks our 5<sup>th</sup> Anniversary. The Gala is being held on **Friday, June 24, 2016 from 6PM to 9PM at the Brookside Gardens Visitors Center 1800 Glenallan Avenue, Wheaton, Maryland 20902**

For the Gala this year, which provides great exposure for participants, we are expecting about 150 attendees. Exhibitors/Vendors provide an essential service at this event. GreenWheaton is happy to invite you as an exhibitor/vendor for this important occasion. The Gala starts at 6 p.m. and ends at 9 p.m. Exhibitors/Vendors should be set-up and ready to serve the public by 5 p.m. Vendors must:

- Complete application form and return it to GreenWheaton no later than **June 21, 2016**. Vendors will be selected on a first-come basis.
- Cost for a table is \$200.00 and includes admittance\* for two (2) person to the event. \*Paid vendors and their personnel may enjoy all services (including food and beverages) at the event.
- Each vendor will be assigned a location upon arriving on site. All vendors are responsible for their own merchandise, equipment and monies. During the event, vendors are responsible for setting up and tearing down the station.
- Vendors are responsible for keeping their area clean and are responsible for picking up any litter or garbage in that area.

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Description of Organization and Goals: \_\_\_\_\_

\_\_\_\_\_

Description of goods being presented or sold: \_\_\_\_\_

\_\_\_\_\_

Names and number of people participating: \_\_\_\_\_

*Submission of application indicates you, as a participating vendor/exhibitor are responsible for abiding to the regulations of the Brookside Gardens and GreenWheaton. Brookside Gardens and GreenWheaton cannot be held responsible for loss or damage to merchandise or equipment or for injury.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return completed and signed application to GreenWheaton at the address below or you may submit electronically to [info@greenwheaton.org](mailto:info@greenwheaton.org) or fax to 301-946-5092